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| **RMDP 2022/23**  **NOMINATION FORM** |

**SECTION 1: PROGRAMME DETAILS**

**Please tick with X**

|  |  |
| --- | --- |
| Have you applied for RMDP Previously? |  |
| If yes, Provide year of application |  |
| Do you have a valid passport (Attach copy) |  |
| Are you employed by Organisation registered as a levy payer for the W&RSETA? |  |
|  |  |

**LEVY DETAILS 2**

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| **Organisation** |  |
| **Levy Number** |  |

**SECTION 3: PERSONAL DETAILS**

This section allows the nominating manager or nominee to capture the personal details of nominated candidates, nominating manager must attach **Identity Copy** and **Curriculum Vitae** of nominated candidate.

|  |  |
| --- | --- |
| Title |  |
| Surname |  |
| First names (as it appears on your ID) |  |
| Preferred Names |  |
| Gender |  |
| Date of Birth |  |
| Race |  |
| ID Number (Attached ID Copy) |  |
| Nationality |  |
| Do you have any Disability (Please indicate the nature of disability) |  |
| Please indicate any special needs required during the programme, including on the international immersion. |  |

**Section 4: Contact Details**

|  |  |
| --- | --- |
| **Cellphone Number of candidate** |  |
| Cellphone Number (Alternative) |  |
| Telephone Number of candidate |  |
| E-mail of candidate |  |
| Work Address of Candidate |  |
| Physical address of candidate |  |
| **Nominating Managers Details** |  |
| Cellphone Number (Alternative) |  |
| Telephone Number of candidate |  |
| E-mail of Candidates |  |

**Section 5: Current Employment**

All fields in this section are compulsory to be captured. This information is used by W&RSETA to verify the details on the organisation and the experience of the nominee, this is important because candidates are nominated based on the work experience and management potential in retail.

|  |  |
| --- | --- |
| **SDL Levy Number** |  |
| Name of Employer |  |
| Address |  |
| Manager Level (Supervisor/Manger/Senior Manager/ ( Specify other) |  |
| Total years of services in the Wholesale and Retails |  |
| Total combined years of service in Supervisor or Management Position |  |
| Are the prospects of the candidate being promoted should a senior post become vacant in the near future after completing the programme, if no specify. |  |

**Section 5: Work Experience**

All fields in this section are compulsory to be captured. This information is used by W&RSETA to verify the details on the experience of the nominee, this is important because candidates are nominated based on the work experience.

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| **Indicate total years of Work Experience for candidate** |  |
| Indicate total years of Experience in Supervisor or Managerial Position |  |
| Please indicate any involvement in Strategic Planning and/ or Decision Making |  |
| Indicate your responsibility in Managing a Team or Coordinating work with a Team |  |
| Indicate any achievements as a Supervisor or Manager in the past 5 years |  |
| Please provide a full detailed CV |  |

**Section 6: Educational History**

This allow the nominating manager or nominee to record their educational background as the senior certificate or equivalent qualifications is one of the minimum requirement for the delegate to be considered for this programme

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| --- | --- |
| **Indicate highest qualification for candidate** |  |
| NQF Level of Qualification |  |
| Name of Qualification (Attached Proof of Qualification) |  |
| Name of Institution |  |
| Year Obtained |  |
| If Qualification is below NQF Level 7 Candidates required Supervisor/Managerial Position. **Please indicate details of the NQF 6 Qualification**. Candidate should note that Institution will conduct an assessment which will include RPL to determine if candidate qualifies. |  |

**Section 7: Nomination Type**

The candidate can be either nominated by their manager, or nominate oneself. Where nomination type is self-nomination, the senior manager support in a form of a letter is required.

**Please tick with X**

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| --- | --- |
|  | **Self-Nomination** |
|  | **Managerial Nomination.** |

**Section 8: Personal Motivation**

Below is the Motivation for nomination section. Where the candidate is nominating oneself, it is required that he/she write a motivation of his/her application on how they are to benefit from the programme in line with their career objectives

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| **Self-Nomination ( Please indicate how you would benefit from the programme)** |
|  |
| **Managerial Motivation (Please indicate how the candidate will benefit from the programme** |
|  |

**Section 9: Declaration**

Declaration section, this section is compulsory.

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| **Candidate Declaration: Candidate must declare if the information provided by him and for him is accurate and must add any additional declaration that he/she may deem relevant and sign the form with a date.** |
| **Details of Declaration**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Signature**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Date** |
| **Manager Declaration: Manager must declare if the information provided by him for the candidate is accurate and must add any additional declaration that he/she may deem relevant and sign the form with a date.** |
| **Details of Declaration**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Signature**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Date** |

**Section 10. SIGN-OFF**